

# DISCLAIMER

## Copyrights

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## Privacy and Cookie Policy

Within this policy you will find information on how West 8 obtains and uses both the data provided by you and that collected during your use of the website.

West 8 is committed to protecting your privacy. Should we ask you to provide certain information by which you can be identified when using this website, you can be assured that it will only be used in accordance with this privacy statement.

## Cookies

To allow West 8 to maintain information about customers during their visit and to save you time by storing pieces of information you need during the visit, we use small text-only data files known as 'cookies'. This website can be viewed without accepting any cookies, although most browsers accept them automatically. Cookies can be deleted from your browser, or by amending your browser settings (called 'Incognito' in Chrome, 'InPrivate' for Internet Explorer, 'Private Browsing' in Firefox and Safari). For more information on cookies, how to control or to delete them, West 8 recommends you to visit [www.aboutcookies.org](http://www.aboutcookies.org).

The following cookies are used by West 8:

- **PHPSESSID**

The West 8 website uses PHP to connect to information stored in our database. This cookie helps to optimize that process. No personal information is stored in this cookie.

- **Google Analytics**

These cookies collect information about how visitors use our site. West 8 uses this information to improve the user experience. User data is completely anonymous. More information regarding its analytic service, please have a look at [Google Analytics' privacy overview](#)

## Email communication

As a user of our site you will always have control of the data we collect about you. West 8 may invite you to supply personal information in order for us to provide you with services such as newsletters. In order to deliver such services, we will need to process and store your personal information. At all times, there will be the option to opt out. Please note that West 8 does not include any email tracking and therefore, emails sent out by West 8 do not include any cookies.

## **Our disclosure of your information**

West 8 does not sell, distribute or lease any personally identifiable information about you to any third party unless we have your permission or are required by law to do so. In case of law enforcement enquiries into fraud, Intellectual Property Rights infringement or other illegal activity, information may be passed on to governmental institutions.

## **Security**

West 8 is committed to protect your privacy and security. In order to prevent unauthorized access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

## **Policy Change**

Any changes to the way West 8 collects or uses data will be promptly reflected in this policy. It is assumed that changes are accepted if you continue to use the site and services. Should you wish to have any details removed, please contact the office.

This policy is effective from 30<sup>th</sup> of June, 2012.

## **Contact details**

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